



Town Parks Commission Regular Meeting

Tuesday April 28, 2026 - 7:00 PM

Town Hall

4030 95th Ave

Yarrow Point, WA. 98004

YARROW POINT

*The Town of Yarrow Point is a resilient, caring community committed to sustainable development and preserving our unique neighborhood character, heritage, and natural resources.
We endeavor to pass these values and traditions to future generations.*

Park Commission Chairperson: Carolyn Whittlesey
Commissioners: Jim Bugbee, Robert Afzal, Nancy Daltas, Chris Coburn
Town Attorney: Emily Romanenko
Deputy Clerk: Austen Wilcox

Meeting Participation

Individuals wishing to speak live should register their request with the mayor by email mayor@yarrowpointwa.gov before 2:00 PM the day of the Commission meeting. Please reference *Public Comments for the Park Commission Meeting* in your correspondence.

Join on computer, mobile app, or phone

1-253-215-8782

Meeting ID: 886 1021 5436 #

Passcode: 835712

<https://us02web.zoom.us/j/88610215436?pwd=cT9xfCIS90dIRNe0hPny54Tq5xoEKH.1>

1. **CALL TO ORDER:** Chair, Carolyn Whittlesey
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Commissioners Jim Bugbee, Robert Afzal, Nancy Daltas, Chris Coburn
4. **APPROVAL OF/AMENDMENTS TO AGENDA**
5. **APPROVAL OF THE MINUTES from previous meeting at the next meeting**
6. **STAFF REPORTS**
7. **APPEARANCES/PUBLIC COMMENT** Speakers will be allotted 3 minutes
Please wait for the Chair to call on you to speak.
You will be asked to conclude your remarks when you reach the 3-minute limit. Commissioners will not respond directly at the meeting or have a back-and-forth exchange, but they may ask staff to research and report back on an issue.
8. **REGULAR BUSINESS**
 - 8.1 Spring Cleanup Day Wrap Up
 - 8.2 Planting Plan for 92nd/Points Drive Corner
 - 8.3 Landscaping Plan for 92nd Ave NE Benches
 - 8.4 Memorials Policy Recommendation
9. **ADJOURNMENT**

Next regular town Park Commission meeting: May 26, 2026 at 7:00 p.m.

**TOWN OF YARROW POINT
TOWN PARK COMMISSION REGULAR MEETING
March 24, 2026
7:00 p.m.**

The Town Park Commission of the Town of Yarrow Point, Washington met in regular session on Tuesday, March 24, 2026, at 7:00 p.m. in the Council Chambers of Town Hall.

PARK COMMISSION PRESENT: Chair Carolyn Whittlesey, Park Commission Members Nancy Daltas, Jim Bugbee

PARK COMMISSION ABSENT: Commissioners Robert Afzal and Chris Coburn

STAFF PRESENT: Deputy Clerk Austen Wilcox

1. CALL TO ORDER

Chair Whittlesey called the Park Commission meeting to order at 7:05 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

MOTION: Motion by Park Commissioner Bugbee, seconded by Commissioner Daltas to approve the agenda as presented.

VOTE: 3 for, 0 against. Motion carried.

5. APPROVAL OF THE MINUTES:

MOTION: Motion by Park Commissioner Bugbee, seconded by Commissioner Daltas to approve the February 24, 2026, special minutes as presented.

VOTE: 3 for, 0 against. Motion carried.

6. STAFF REPORTS

7. APPEARENCES/PUBLIC COMMENT

No comment.

8. REGULAR BUSINESS

8.1 – Plan for 92nd/Point Drive Corner

Commissioner Daltas recommends pushing the project until fall.

8.2 – Spring Cleanup Day Planning (Sunday April 26, 9am-Noon)

The Commission discussed promotion for the event.

Areas to work on:

- Town Hall
- 92nd Ave NE
- Town entrance
- Points Drive sign
- Sally's Alley

8.3 – Update on 92nd Ave NE Benches

The contractor has been onsite this week preparing the bench installations.

8.4 – Memorials Policy Recommendation

The Commission discussed memorial ideas. Plant donations for Sally’s Alley are a suggested welcome for memorials. The Commission will continue their discussion and consult with the Wetherill Nature Preserve board regarding details around memorial plaques.

9. ADJOURNMENT

Motion by Daltas, seconded by Commissioner Bugbee to adjourn the meeting at 7:47 p.m. All voted in favor. Motion carried.

VOTE: 3 for, 0 against. Motion carried.

Katy Harris, Mayor

Attest: Carolyn Whittlesey, Chairwoman

DRAFT

Spring Cleanup Day Wrap Up	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

The Commission will discuss the spring cleanup day held on Sunday, April 26.

Recommended Action:

For discussion.

Plan for 92nd/Points Drive Corner	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

The Commission will continue discussing a right of way maintenance plan for the corner of 92nd and Points Drive.

Recommended Action:

For discussion.

Landscaping Plan for 92nd Ave NE Benches	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

The two benches for 92nd Ave NE have been installed, and the Commission will discuss a landscaping plan.

Recommended Action:

For discussion.

Memorials Policy Recommendation	Proposed Park Commission Action: For Discussion
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Presented by:	Chair, Carolyn Whittlesey
Exhibits:	

Summary:

The Commission will continue discussion regarding commemoration ideas for memorials.

Recommended Action:

For discussion.